Healthy Tasmania Fund 2019 - Example of an Agreement to Sponsor Letter

If your application for a Healthy Tasmania Fund grant is sponsored, you will need to provide a signed agreement to sponsor letter in your application.

For the purpose of the Healthy Tasmania Fund grants, an eligible sponsoring organisation is defined as an organisation that is an incorporated, not-for-profit entity. The sponsoring organisation receives the Healthy Tasmania Fund grant funds and accepts the legal and financial obligations involved in accepting the grant including the transfer of funds to the grantee. The sponsoring organisation must provide a signed letter agreeing to the sponsorship and provide the names of two people who are authorised to sign a Funding Agreement if the application is successful.

This letter must be provided on the sponsoring organisation’s official letterhead.

Date

Chair, Healthy Tasmania Fund Working Group
Department of Health
GPO Box 125
Hobart TAS 7001

RE: Sponsorship of [name of applicant organisation]’s application for a Healthy Tasmania Fund 2019 grant

Dear Sir/Madam,

Our organisation is an incorporated not-for-profit organisation and is prepared to act as the sponsoring body for the [name of applicant organisation] should it be successful in obtaining funding from the Healthy Tasmania Fund 2019, to undertake [name of project].

We are aware that if [name of applicant organisation]’s application is successful, the grant will be paid to our organisation and we accept the legal and financial obligations involved in accepting the grant.

Yours sincerely

[Name]

[Position in organisation]